



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, October 5, 2020
7:00 p.m.**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Doug Shelton

Not Present: Alderman Kim Cress

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Chip Short, Fire Chief/Maintenance Supervisor Jason Hord, Finance Officer Shelly Shockley, Police Chief Mark Cook, Office Assistant Debbie Loflin-Benge, Town Planner Steve Blount, Town Engineer Wes Webb

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Moment of Silence: Mayor Feather opened the meeting with a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Christian Stebe, Troop 443.

1. Approval of the Agenda

ACTION: Alderman Shelton made a motion to approve the agenda with the addition of item 9.A. – Offer to Purchase and the addition of a Breast Cancer Awareness proclamation. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting Minutes September 8, 2020

B. Departmental Reports

C. Financial Reports

ACTION: Alderman Shelton made a motion to approve the consent agenda as presented. Alderman Costantino seconded the motion. The motion passed 3-0.

3. Citizen Comments

- **Richard Luhrs, 802 N. Main GQ Street** – encouraged the Board to consider a certificate of appreciation for outgoing Planning Board Chairwoman Sandra Shell and to revisit the code enforcement efforts in town.

4. Guests and Presentations

A. Eagle Scout Presentation

Eagle Scout Candidate Christian Stebe

Christian Stebe presented a PowerPoint presentation explaining his project and the materials that he would use to replace tree-identifying plaques in the park. The Board members asked questions

about the specifics and requested that Mr. Stebe work with Maintenance Supervisor Jason Hord to complete the project.

Mayor Feather suggested the money given toward the project be increased by \$100 from the \$500 that was requested so that concrete bases could be added to each post. The Board consensus was to pull the money from the Board Contingency fund.

ACTION: Alderman Costantino made a motion to approve the project. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

B. FD Auxiliary Port-a-Pit Fundraiser FD Auxiliary Vice-President Brittany Barnhardt

Brittany Barnhardt reminded the Board about the upcoming Port-a-Pit fundraiser and gave event details including the time and location where tickets could be purchased.

5. Town Events

A. FD Open House Saturday, October 10, 2020, 10:00 a.m. - 3:00 p.m.

B. FD Trunk or Treat Saturday, October 31, 2020, 5:00 p.m. - 8:00 p.m.

The Fire Department will be taking measures during both events to keep everyone safe.

6. Town Manager's Update

Mr. Smith referred the Board to his report in the agenda packet and added that the Civitan Club is celebrating their 75th year in Granite Quarry in November. He also shared that Chief Cook was able to determine definitively that "Authorized Personnel Only" signs posted on doors to restricted areas would be enforceable and would be used to help prevent any trespassing issues.

A. Comprehensive Update on Granite Lake Park FEMA project

Town Engineer Wes Webb shared an updated scope of the Lake Park FEMA project and the materials to be used including pre-cast concrete blocks to create a gravity retaining wall. A grass strip between six and twelve feet will separate the retaining wall from the walkway. A full-width mower will be able to run all the way around the lake. Mr. Webb estimated the timeline for the project as mid-to-late winter through spring. The lake will have to be drained during construction so the fish will need to be removed. There was discussion regarding the possibility of a "step system" to provide a ledge for animals to climb out of the lake and it was pointed out that roughly five to ten feet on either side of the piers will be rip rap.

Mr. Webb shared that the Town had asked them to look at a failing wall outside of the lake that could be repaired at the same time. The addition will require an addendum and would be outside the scope of the FEMA project.

Old Business

7. Discussion

Board Meeting Dates 2021

The Board discussed what effect moving the Board meetings to the second Monday of each month may have on time for collection of materials for the agenda packet and on other boards and committees. By consensus, the discussion will be added to the November agenda as well.

New Business

8. Public Hearing

UDO Text Amendment - Signs

A. Staff Presentation

Town Planner Steve Blount

Mr. Blount explained to the Board the current text and the proposed changes to the Signs section of the UDO as shown in the agenda packet.

B. Open Public Hearing

Mayor Feather opened the public hearing at 7:47 p.m.

C. Public Comments

There were no public comments.

D. Close Public Hearing

Mayor Feather closed the public hearing at 7:47 p.m.

E. Board Discussion and Decision

Board discussion included a question from Mayor Feather regarding the legality of the Town regulating the wording on signs with the recent federal changes. Mr. Blount will look into this further. Alderman Shelton expressed a desire for all properties to be able to have a sign even if they had less than fifty feet of road frontage. Mr. Blount reminded the Board that an owner whose property didn't meet the criteria could ask for a variance.

ACTION: Alderman Costantino made a motion to approve Ordinance 2020-10 amending the UDO text for Signs as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

ACTION: Mayor Pro Tem Linker made a motion to adopt the following Statement of Consistency: In voting to adopt the proposed text amendment to the Unified Development Ordinance, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan. Alderman Costantino seconded the motion. The motion passed 3-0.

9. Public Hearing

UDO Text Amendment – Pool Fences

A. Staff Presentation

Town Planner Steve Blount

Mr. Blount explained to the Board the current text and the proposed change to the Pool Fences section of the UDO as shown in the agenda packet.

B. Open Public Hearing

Mayor Feather opened the public hearing at 8:03 p.m.

C. Public Comments

There were no public comments.

D. Close Public Hearing

Mayor Feather closed the public hearing at 8:03 p.m.

E. Board Discussion and Decision

The Board discussion included whether it was necessary for Granite Quarry to have an ordinance if pool fences were covered by state law and building code enforced by the county during the building permitting process. Mr. Blount stated, and Mr. Short agreed, that having the section in our ordinance would cover the town in the event that a building permit was not required. Mr. Blount

clarified that this would pertain to all pools without the possibility of a pre-existing legal non-conforming use.

ACTION: Alderman Costantino made a motion to approve Ordinance 2020-11 amending UDO text for Pool Fences as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

ACTION: Mayor Pro Tem Linker made a motion to adopt the following Statement of Consistency: In voting to adopt the proposed text amendment to the Unified Development Ordinance, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan. Alderman Costantino seconded the motion. The motion passed 3-0.

9.A. Offer to Purchase

Mayor Pro Tem Linker shared that an unsolicited blind offer to purchase one of the Town's parks had been received.

ACTION: Alderman Shelton made a motion to reject the offer. Alderman Costantino seconded the motion. The motion passed 3-0.

10. Interlocal Agreement

County Property Tax Collection Services

The Board reviewed an interlocal agreement from the County for property tax collection services. Mr. Smith pointed out the initial cost would be much lower than budgeted for the current year and would increase over the next several years. Even at the highest percentage, the new rate would be near the amount that had been estimated for the current year.

ACTION: Alderman Costantino made a motion to approve the Interlocal Agreement with Rowan County for Property Tax Collection Services as presented. Alderman Shelton seconded the motion. The motion passed 3-0.

11. Capital Project Ordinances

Updates / Closeouts

A. CPO 2020-06 Town Hall

Closeout

- 1) Summary / Recommendations**
- 2) Budget Amendment #4**

ACTION: Alderman Shelton made a motion to approve Budget Amendment #4 to transfer the remaining balance from the Town Hall upgrades project to the General Fund as opposed to the Board Contingency line for this project. Alderman Costantino seconded the motion. The motion passed 3-0.

3) Budget Amendment #5

Alderman Costantino expressed a concern with spending the money for the assessment, stating one had been completed in the past few years. Alderman Shelton and Mayor Pro Tem Linker shared that they believed the needs may have changed since the original assessment. Mayor Feather questioned whether the scope would include the fire, maintenance, and police departments. Mr. Smith clarified that the largest focus would be on the police department, but there would be a cursory look at the fire department and maintenance needs as well.

ACTION: Alderman Shelton made a motion to approve Budget Amendment #5 and authorize the town manager to commission the architect to update a Town Hall Space / Facility Needs Assessment within an amount not to exceed \$5,000. Alderman Costantino seconded the motion. There was a 2-1 vote, Alderman Costantino opposed. *Mr. Short informed the Board*

Mr. Short explained that only someone who had opposed could bring back up the motion during the same meeting.

4) Motion to close out Capital Project Ordinance 2020-06

The Board discussed a need for clarification to the action since there was an amendment made to Budget Amendment #4 regarding the line the money will be transferred to. Mr. Short advised that they make a new motion.

B. CPO 2020-07 Streets	Closeout
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- ACTION:** Alderman Costantino made a motion to approve Budget Amendment #6 to transfer the remaining fund balance from the Capital Streets project to Streets: Powell Bill – Unappropriated Fund Balance. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

- ACTION:** Alderman Costantino made a motion to adopt and close the Capital Project Ordinance 2020-07 amendment as presented this date. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

- ### 1) Construction Bid Award

ACTION: Alderman Costantino made a motion to award the IDF grant's sewer extension construction contract to Carolina Siteworks as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

- ACTION:** Alderman Costantino made a motion to amend Capital Project Ordinance 2020-05 as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

12. Coronavirus Relief Funds

A. Budget Amendment #3

ACTION: Mayor Pro Tem Linker made a motion to approve Budget Amendment #3 as presented. Alderman Costantino seconded the motion. The motion passed 3-0.

B. CRF Reimbursement Request Review

ACTION: Alderman Costantino made a motion to approve the CRF Expenditure Report as submitted and attested to by the town manager. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

13. Proclamations

A. Fire Prevention Week

B. Breast Cancer Awareness Month

Mayor Feather read the proclamations for Fire Prevention Week and Breast Cancer Awareness Month.

14. Board Comments

There were no Board comments.

15. Mayor's Notes

Announcements and Date Reminders

A. Thursday, October 8	11:00 a.m.	FD Auxiliary Port-a-Pit Fundraiser
B. Thursday, October 8	6:00 p.m.	Community Appearance Commission
C. Saturday, October 10	10:00 a.m.	FD Open House
D. Monday, October 12	5:00 p.m.	Rowan Chamber Business After Hours
E. Monday, October 12	6:00 p.m.	Planning Board
F. Wednesday, October 14	6:00 p.m.	CCOG Board of Delegates Annual Report
G. Thursday, October 15	7:30 a.m.	Rowan Chamber Power in Partnership
H. Monday, October 19	5:00 p.m.	Parks, Events, and Recreation Committee
I. Monday, October 19	5:30 p.m.	Zoning Board of Adjustment
J. Tuesday, October 20	3:30 p.m.	Revitalization Team
K. Wednesday, October 28	5:30 p.m.	Cabarrus-Rowan County MPO Meeting
L. Saturday, October 31	5:00 p.m.	FD Trunk or Treat

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

The meeting ended at 8:41 p.m.

Respectfully Submitted,

Aubrey Smith
Town Clerk

ORDINANCE NO. 2020-10

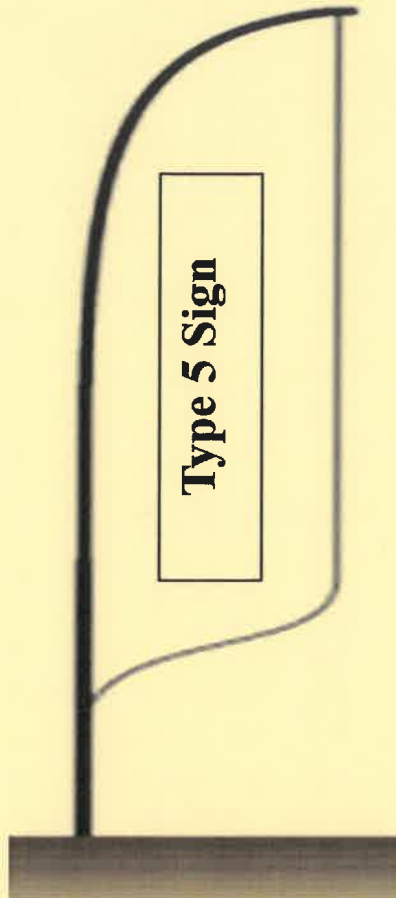
AN ORDINANCE AMENDING TEXT FOR THE SIGNS SECTION OF THE TOWN OF GRANITE QUARRY'S UNIFIED DEVELOPMENT ORDINANCE

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY:

Section 1. That Chapter 6 of the Unified Development Ordinance is hereby amended to read as follows:

- 1) That Table 6.1 of the Unified Development Ordinance is hereby amended to read as follows: *Add Column for Type 5 signs to Table 6.1 as shown and show Type 5 sign in Figure 6.1.*

Criteria	Type 5
Zoning District	Any District
Registration Required	Yes
Land Use	• Properties of greater than 1 acre for which there is a valid building permit • Retail Use Group • Civic and Government Use Group • Institutional Use Group • Office and Service Use Group
Max. Size ¹ (square feet)	24
Max. Height (feet)	12
Number Permitted ²	1 per 50 feet of road frontage Up to a maximum of 6 signs per property
Max. Duration	1 year or following the issuance of a new Certificate of Occupancy ³
Mounting	Supported by a single post or pole securely anchored to ground
Material	Flexible
Other	



- 2) That the Unified Development Ordinance is hereby amended by adding a section, to be numbered 6.1.C.6 which such section reads as follows: *“Type-1 signs used by property owners or realtors advertising the sale of property where the sign is posted are allowed in all zoning classifications. Size and other limitations remain as stated in Table 6.1”*
- 3) That the Unified Development Ordinance is hereby amended by adding a section, to be numbered 6.2.C.6 which such section reads as follows: *“A change in sign face or lettering indicating a change in business will be considered as a new sign requiring issuance of a new permit. Changes in language or lettering that are made for the existing tenant shall be considered as normal maintenance and must be reviewed for appropriateness by the Town Planner or his designee but will not require a permit. Per Section 13.9, non-conforming sign structures may remain in use if only the face or lettering is being changed.”*
- 4) That Table 6.1 of the Unified Development Ordinance is hereby amended to read as follows: in Land Use row of Type 3 signs, change “Residential Use Group...” to “Residential and Commercial Use Group...” In Other row of Type 3 signs change language to say, “One Type 3 sign may be displayed on a parcel that contains a permanent freestanding sign.”

Section 2. All ordinances in conflict herewith are repealed to the extent of any such conflict.

Section 3. This ordinance is effective on the 5th day of October 2020.





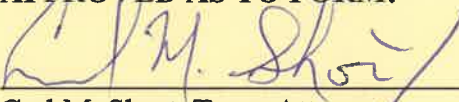
William D. Feather, Mayor

ATTEST:



Aubrey Smith, Town Clerk

APPROVED AS TO FORM:



Carl M. Short, Town Attorney

ORDINANCE NO. 2020-11

**AN ORDINANCE AMENDING TEXT FOR THE POOL FENCES SECTION
OF THE TOWN OF GRANITE QUARRY'S
UNIFIED DEVELOPMENT ORDINANCE**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE
QUARRY:**

Section 1. That Section 4.2.2 of the Unified Development Ordinance is hereby amended
to read as follows:

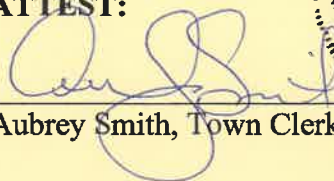
All outdoor swimming pools, including in-ground, above-ground or on-ground
pools, hot tubs or spas shall be surrounded by an enclosure which shall comply with
the following:

- (1) The purpose of the enclosure is to prevent unauthorized access by children
and pets so as to prevent accidents such as drowning.
- (2) The top of the barrier or fence shall be at least 48 inches above the ground.
- (3) The enclosure may include the use, in addition to fencing and/or walls,
building structures such as the house, garage or outbuildings as long as the
pool is completely enclosed and secured from unauthorized access.
- (4) Fencing material shall have a minimum opening of four inches and shall
not be more than two inches above the ground.
- (5) Fencing material shall be of a durable material usually used for fencing, and
shall be installed in a way as to be strong enough to prevent access by
children or pets. Materials and setbacks will be in compliance with Section
8.4.2 of the UDO.
- (6) Access gates shall open outward, be designed for automatic closure and
shall include child-proof latching devices on the inside of the gate.
- (7) Pool and enclosure shall be installed and operated per NC Building Code
Section AV105.2

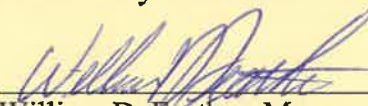
Section 2. All ordinances in conflict herewith are repealed to the extent of any such
conflict.

Section 3. This ordinance is effective on the 5th day of October 2020.

ATTEST:


Aubrey Smith, Town Clerk




William D. Feather, Mayor

APPROVED AS TO FORM:


Carl M. Short, Town Attorney

**INTERLOCAL AGREEMENT BETWEEN ROWAN COUNTY
AND THE CITY/TOWN OF Granite Quarry
FOR PROPERTY TAX COLLECTION SERVICES**

This interlocal agreement, made and entered into pursuant to Article 20 of Chapter 160A of the North Carolina General Statutes this 5th day of October, 2020, by and between Rowan County, a body politic and corporate organized and existing under the laws of the State of North Carolina (hereinafter called the "County") and the Town of Granite Quarry, a North Carolina Municipal Corporation organized and existing under the laws of the State of North Carolina (hereinafter referred to as "Municipality").

WITNESSETH

WHEREAS, the County and Municipality have determined that it is in the public benefit and interest to enter into an Interlocal Agreement for Property Tax Collection Services to provide for the listing, billing and collection by the County of ad valorem taxes and related charges (excluding motor vehicle taxes) which are due to the Municipality; and

WHEREAS, the County and Municipality have agreed that the negotiated payment set forth herein is in the best interests of their citizens; and

WHEREAS, the North Carolina General Statutes (NCGS) in Chapter 160A, Article 20, provide that units of local government may enter into agreements in order to execute an undertaking providing for the continual exercise by one unit of any power, function or right, including the collection of property taxes; and

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions contained in this Interlocal Agreement herein accruing to the benefit of each of the respective parties hereto and other good and valuable consideration, receipt and sufficiency of which is acknowledged by the County and the Municipality, the parties agree as follows:

1) County Billing and Collection of Municipal Taxes

- a) The County shall continue to provide ad valorem property tax collection services (excluding the collection of registered motor vehicle taxes) and other related services to the Municipality, including the collection of current and delinquent taxes. "Collection" as used herein includes receiving all payments by taxpayers, as well as the authority of the County to pursue any and all available statutory remedies for collection of unpaid delinquent taxes as provided in NCGS Chapter 105.

b) The Tax Collector of the County is, by this Agreement, designated as the Tax Collector for the City. All duties of the City Tax Collector for the collection of the taxes to be collected by the County, pursuant to NCGS §105-349 through 378, are transferred to the County Tax Collector, including settlements as provided in NCGS §105-373.

c) All decisions involving discoveries, garnishments, attachments and other collection proceedings are delegated to the County. The County agrees to use its best efforts in accurately listing, assessing, billing and collecting the City taxes. The County will not be held to a higher standard for collecting City taxes than it has for collecting County taxes.

2) Registered Motor Vehicle Taxes

Registered motor vehicle taxes are collected by the State of North Carolina. Collections of these taxes are reported monthly through the North Carolina Vehicle Tax System (NCVTS) and funds, including funds belonging to the Municipalities within the County's jurisdiction, are remitted monthly to the County. The County will include the Municipality's share of these funds with the monthly distribution of property taxes collected by the County.

3) Term of Agreement

This Interlocal Agreement shall remain in effect unless terminated by either Party pursuant to the terms herein (Section 9).

4) Compliance

The County will comply with all applicable tax collection laws of North Carolina, including those contained in Subchapter II of Chapter 105 of the NCGS, and all administrative mandates issued by the State of North Carolina.

5) Records and Accounts

a) The County shall be responsible for maintaining all ad valorem property tax records and other related charges, including amounts paid and unpaid, in the same manner as County records are maintained.

b) The Municipality will provide the County with all necessary information for transfer of property tax funds due to the Municipality. The County will properly account for and distribute such funds by check or other mutually agreed-upon method on a monthly basis.

c) The County shall provide the Municipality with all necessary and required reports in such format and detail as to enable the Municipality to prepare and record the necessary financial transactions.

d) The County shall provide the Municipality's Internal and External Auditors, during regular business hours, access to the daily cash transactions related to the Municipality's Tax Receivables, and other records pertaining thereto to the fullest extent practicable.

e) The Municipality shall provide the County Tax Collector's Office with access, to the extent legally allowable, into any of the Municipality's records systems that the Municipality deems to be beneficial in the collection of the Municipality's taxes.

6) Pro Rata Payments

The County shall distribute partial payments received from Municipal taxpayers on a proportionate basis between taxes owed to the County and the Municipality, such distribution to be based on respective tax rates, after all interest and penalties are first paid.

7) Costs for Billing and Collection

The County shall incur all costs for preparing, printing, billing and collecting the Municipality's tax bills, including notices and advertisement of delinquent taxes.

8) Payment to County

The Municipality agrees to pay the County a fee equal to 0.75% of collections (excluding registered motor vehicle taxes) for the fiscal year ending June 30, 2021. The tax collection fee, thereafter, will increase by 0.15% annually for the next five (5) fiscal years, reaching a maximum rate of 1.50% during the fiscal year ending June 30, 2026. This fee will be subtracted from the monthly distribution of tax collections made by the County to the Municipality.

9) Other Fees to be Paid by the City to the County

a) In addition to the foregoing, all fees collected by the County for additional services such as garnishment, advertisement and returned checks shall be retained by the County.

- b) When real property is sold at a foreclosure sale for the collection of ad valorem taxes, County agrees to use reasonable efforts to assure that the opening bid is sufficient to pay both the City and County ad valorem property taxes, including taxes, penalties, interest and such costs as accrued prior to the institution of the foreclosure action. In the event the property is sold for an amount not sufficient to satisfy both the City and County taxes, including penalties, interest and costs, the money shall be distributed as follows:

County shall first be reimbursed for actual expenses and disbursements made by it in connection with the foreclosure action, including cost of advertising, legal fees and other necessary legal expenses, and any balance remaining after the payment of these expenses shall be distributed to County and City in proportion to their respective interest.

In the event that County shall become the purchaser at a foreclosure sale, the property shall be held and disposed of pursuant to NCGS §105-376(b).

10) Termination

This Interlocal Agreement may be terminated by either party by providing a six (6) month notice prior to the start of the next fiscal year. Upon notice of termination of the Interlocal Agreement, the County shall deliver to the Municipality all tax records, in a customary electronic data format, or in whatever form held in its hands, pertaining to the Municipality's listing, billing and collections by February 1st of the fiscal year in which the termination shall become effective. The County shall continue to collect current and delinquent taxes through June 30th of the fiscal year in which the termination shall become effective and shall provide a full accounting to the Municipality of the status of all tax collections as of June 30th. After June 30th of the fiscal year in which the termination becomes effective, the County shall not be further obligated either as to current or delinquent taxes due to the Municipality.

11) Entire Agreement

This Interlocal Agreement sets forth the entire Agreement between the Parties regarding the services and matters set forth herein. All prior conversations or writings between the Parties hereto or their representatives on this subject matter are merged within and extinguished. This Interlocal Agreement shall not be modified or amended except by a written instrument executed by duly authorized representatives of the Parties herein.

12) Notice

Notice under this Interlocal Agreement shall be deemed sufficient upon the mailing to the parties by certified or registered mail at the following locations:

Rowan County
Attention: County Manager
130 W. Innes Street
Salisbury, NC 28144

City/Town of Granite Quarry
Attention: _____

IN WITNESS THEREOF, the parties have executed this Interlocal Agreement in their respective names and titles, by their proper officials, all by the authority of the governing bodies of each of the taxing units, as of the day and year first written above.

ATTEST:

ROWAN COUNTY

By: Carolyn Barger
Clerk to the Board

By: Alvin C. Jones
Chairman, Board of Commissioners

ATTEST:

CITY/TOWN OF Granite Quarry

By: Angela Smith
Clerk

By: Walter D. Smith
Mayor

THIS INSTRUMENT HAS BEEN PREAUDITED IN THE MANNER REQUIRED BY THE LOCAL GOVERNMENT BUDGET AND FISCAL CONTROL ACT.

By: Shelly Shockley
City/Town Finance Director

Town of Granite Quarry

FISCAL YEAR 2020-2021
BUDGET AMENDMENT REQUEST #4

Oct 5, 2020

PURPOSE: To transfer funds from to Administration – Interfund Transfer (01-4120-96) to Unappropriated Fund Balance (01-3991-99) in the amount of \$16,687.47 to close and finalize CPO 2020-06 Town Hall Upgrades Project.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-4120-96 Administration – Interfund Transfer	\$16,687.47
TOTAL	\$16,687.47

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-3991-99 Unappropriated Fund Balance	\$16,687.47
TOTAL	\$16,687.47

The above Budget Amendment was approved / denied by the Manager or Board on 10/5/2020.


William Feather, Mayor


Shelly Shockley, Finance Officer

Town of Granite Quarry

FISCAL YEAR 2020-2021
BUDGET AMENDMENT REQUEST #5

Oct 5, 2020

PURPOSE: To transfer funds from Governing Body - Board Contingency (01-4110-97) to Administration – Professional Services (01-4120-18) in an amount not to exceed \$5,000 for Updating Town Hall Space / Facility Needs Assessment.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description		Amount
01-4110-97	Governing Body - Board Contingency	\$ 5,000
TOTAL		\$ 5,000

ADD FUNDS TO:

General Ledger Acct. # and Description		Amount
01-4120-18	Administration – Professional Services	\$ 5,000
TOTAL		\$ 5,000

The above Budget Amendment was approved / denied by the Manager or Board on 10/5/2020


William Feather, Mayor


Shelly Shockley, Finance Officer



CAPITAL PROJECT ORDINANCE

2020-06

TOWN OF GRANITE QUARRY NC TOWN HALL UPGRADES PROJECT

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby completed and closed:

Section 1: The Project authorized was the Town Hall Upgrades Project, located at 143 North Salisbury GQ Avenue, Salisbury, North Carolina 28146. Upgrades to the grounds and landscaping included electrical repair to exterior outlets and the Fire Department freestanding sign, pavement patching of the north parking lot, irrigation and landscaping in the front of the building and around the town electronic information sign. Upgrades to the building included second floor faux windows, column panels and canopy lettering, landscaping light poles, flag light and flashing cap, and addition of a 3rd Fire Department bay door.

Section 2: The following amounts were appropriated and realized for this capital project:

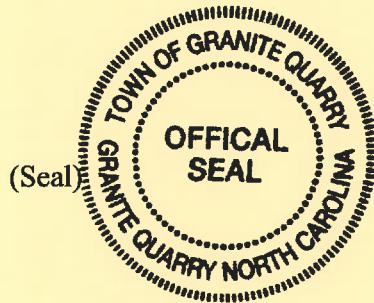
	Appropriated	Final
Engineer or Architect Fees	\$ 25,650	25,050.00
Construction Costs	378,153	362,065.53
Total Appropriations	\$ 403,803	387,115.53
Final Fund Balance		\$ 16,687.47

Section 3: Final fund balance from this project has been duly transferred to another appropriate project, fund, or purpose as specified and authorized by FY2020-2021 Budget Amendment #4.

Section 4: The Finance Officer is hereby directed to maintain sufficient detailed accounting records of the project to satisfy the requirements of all state and federal regulations.

Section 5: A copy of this Capital Project Ordinance closeout shall be entered into the Governing Board's meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk to complete and close out this project.

Adopted this 5th day of October 2020





William D. Feather, Mayor

Attest: 

Aubrey Smith, Town Clerk

Town of Granite Quarry

FISCAL YEAR 2020-2021
BUDGET AMENDMENT REQUEST #6

Oct 5, 2020

PURPOSE: To transfer the Streets Improvement Project remaining balance to the General Fund, specifically Streets - Unappropriated Fund Balance (01-4510-99 Powell Bill), and to close and finalize CPO 2020-07 Streets Improvement Project.

Streets Improvement Project Fund - 06

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
06-4510-49 Administrative Costs – Streets	\$ 190.59
06-4510-59 Cap Outlay – Construction Costs – Streets	\$ 4,859.95
TOTAL	\$ 5,050.54

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
06-4510-96 Streets – Transfer to General Fund	\$ 5,050.54
TOTAL	\$ 5,050.54

General Fund - 01

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-3980-96 Transfers Other Funds	\$ 5,050.54
TOTAL	\$ 5,050.54

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-4510-99 Unappropriated Fund Balance (Powell Bill)	\$ 5,050.54
TOTAL	\$ 5,050.54

The above Budget Amendment was approved / denied by the Manager or Board on 10/5/2020


William Feather, Mayor


Shelly Shockley, Finance Officer



CAPITAL PROJECT ORDINANCE

2020-07

TOWN OF GRANITE QUARRY NC 2020 CAPITAL STREETS IMPROVEMENT PROJECT

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby *completed and closed*:

Section 1: The Project authorized was the 2020 Capital Streets Improvements Project which included patching, milling, and paving certain streets and sections qualifying under Powell Bill guidelines throughout the Town of Granite Quarry.

Section 2: The following amounts were appropriated and realized for this capital project:

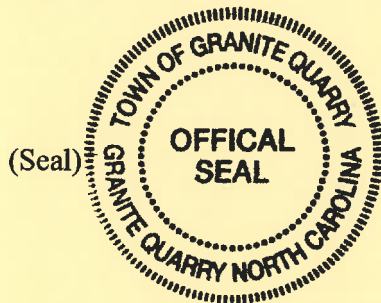
	Appropriated	Final
Administrative Fees	\$ 10,500	10,309.41
Construction Costs	339,500	334,640.05
Total Appropriations	\$ 350,000	344,949.46
Final Fund Balance		\$ 5,050.54

Section 3: Final fund balance from this project has been duly transferred to the appropriate fund as specified and authorized by FY2020-2021 Budget Amendment #6.

Section 4: The Finance Officer is hereby directed to maintain sufficient detailed accounting records of the project to satisfy the requirements of all state and federal regulations.

Section 5: A copy of this Capital Project Ordinance closeout shall be entered into the Governing Board's meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk to complete and close out this project.

Adopted this 5th day of October 2020





William D. Feather, Mayor

Attest:



Aubrey Smith, Town Clerk



GRANT PROJECT ORDINANCE

2020-05

TOWN OF GRANITE QUARRY, NC INDUSTRIAL DEVELOPMENT FUND PROJECT

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted, *as amended October 5, 2020*:

Section 1: The project authorized is the construction of a sanitary sewer line extension to be partially funded by a Rural Economic Development Grant.

Section 2: The officers of this unit of government are hereby directed to proceed with the grant project within the terms of the grant documents and the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Administration Costs	\$	20,000	
Engineering Services		66,660	
Construction Costs		<u>191,140</u>	<u>237,232</u>
Total Appropriations	\$	277,800	323,892

Section 4: The following revenues are anticipated to be available to complete this Project:

Fund Balance Appropriated		34,725	40,487
Rowan County Shared Cost		34,725	40,487
Rural Economic Development Grant	\$	<u>208,350</u>	<u>242,918</u>
Total Revenues	\$	277,800	323,892

Section 5: The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and all state and federal regulations.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

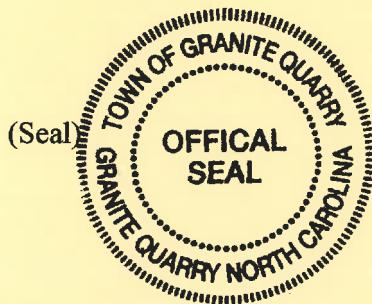
Section 7: The Finance Officer is directed to report on the financial status of each project element in Section 3 of this ordinance on a quarterly basis.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this Board until project is complete.

Section 9: A copy of this grant project ordinance shall be entered into the Governing Board's meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk for direction in carrying out this project.

Adopted the 2nd day of March 2020

Amended the 5th day of October 2020





William D. Feather, Mayor

Attest: 

Aubrey Smith, Town Clerk

Town of Granite Quarry

FISCAL YEAR 2020-2021
BUDGET AMENDMENT REQUEST #3

October 5, 2020

PURPOSE: To receive a Coronavirus Grant and increase revenues (01-3431-89) and expenses (01-4110-29) in COVID-19 Relief Funds in the amount of \$90,614.

INCREASE REVENUES:

General Ledger Acct. # and Description	Amount
01-3319-36 COVID-19 Relief Funds	\$ 90,641
TOTAL	\$ 90,641

INCREASE EXPENSES:

General Ledger Acct. # and Description	Amount
01-4110-29 COVID-19 Relief Funds	\$ 90,641
TOTAL	\$ 90,641

The above Budget Amendment was approved / denied by the Manager or Board on 10/5/2020.


William Feather, Mayor


Shelly Shockley, Finance Officer